

December 30, 2004

MUNI # 17008
SHERRI BEREKVAM, CLERK
TOWN OF ELK MOUND
E9291 570TH AVE
ELK MOUND, WI 54739

Dear Municipal Official:

We have reviewed your ordinance for the municipal adoption of the Uniform Dwelling Code (UDC) and found it acceptable. You may begin enforcing the UDC per its administration and enforcement requirements of Ch. Comm 20, for all new one- and two-family dwellings as well as new alterations and additions to dwellings originally built since June 1, 1980. Note that all inspections must be performed by properly certified inspectors.

However, section 1.3 of your ordinance regarding SCOPE is in conflict with the UDC. When your municipality adopts the UDC through ordinance, you must adopt the entire UDC including its scope. The scope of the UDC includes the construction of all new dwellings, as well as new additions and alterations to dwellings originally built since June 1, 1980. The conditions and limits you have adopted in section 1.6 will apply to all these additions and alterations.

Enclosed is an order form for purchasing forms and UDC seals, one of which must be assigned to each new dwelling. (Please note your municipality number above when completing the order form.) The yellow copy of the building permit application, on which the seal number is indicated, must be forwarded to us within 30 days of issuance.

Feel free to contact me if you have any questions.

Sincerely,

Duane Hubeler
UDC Consultant
Tel. (608)266-1390

ENCL.